



## User Guide – Parents

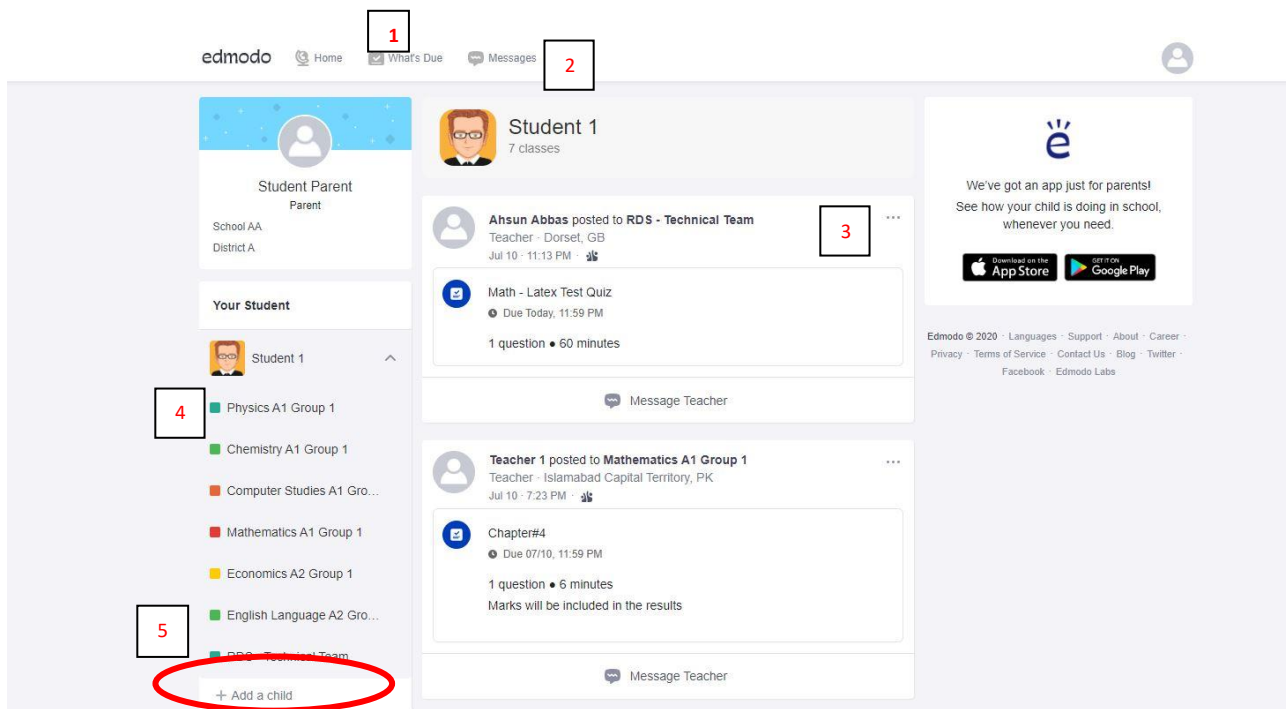
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## 1. HOME PAGE

Once you've connected your account to your child's student account (for a tutorial, click [here](#)), you will be able to see the following on your parent account:

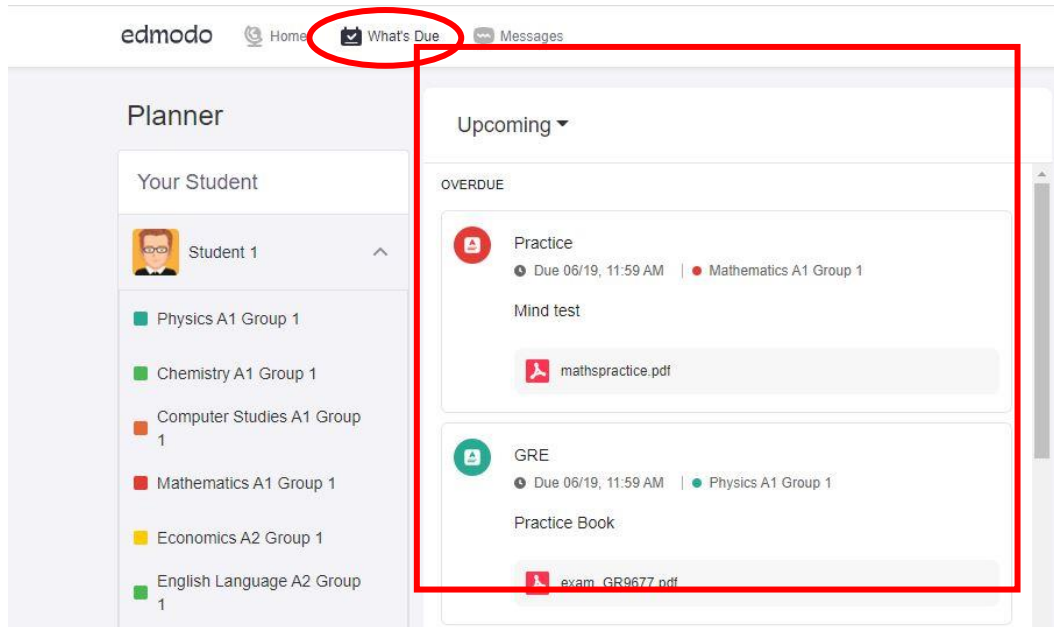
1. **What's Due:** Access the Student Planner
2. **Messages:** Direct messages between you and your child's teachers
3. **Posts:** Notes from your child's teachers to your child's Classes
4. **Classes:** Find all classes here
5. **Add a Child:** Add / Find, all of your connected student accounts



For a Tutorial, Click [Here](#).

## 2. WHAT'S DUE

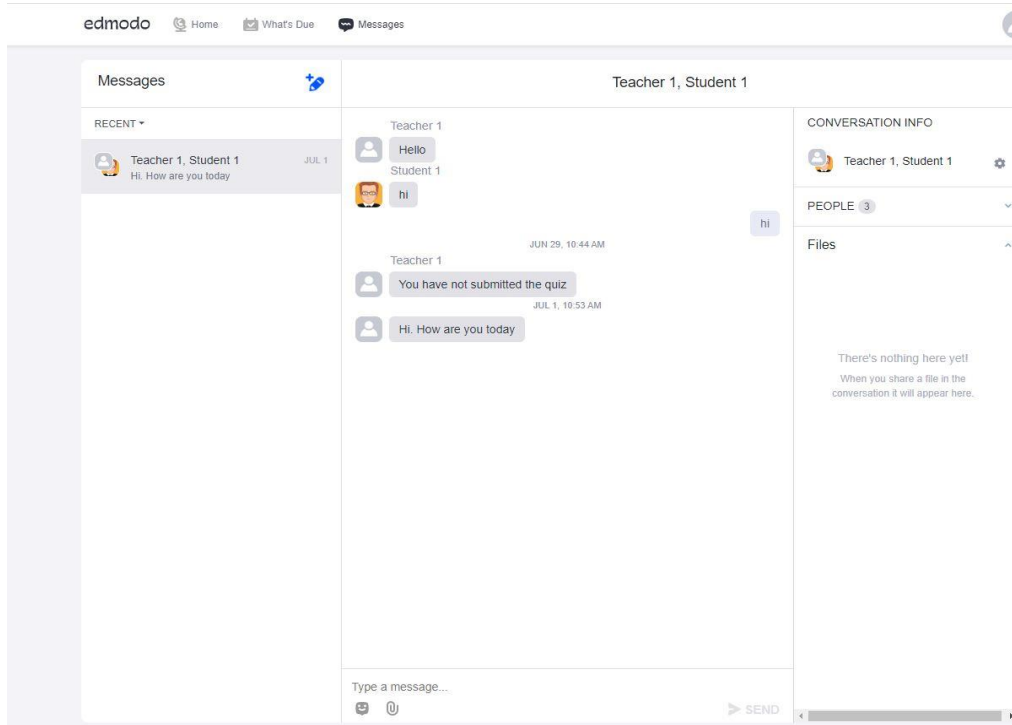
By clicking the “What's Due” button, parents can access their Student's planner.



For a Tutorial, click [here](#)



### 3. MESSAGES

Parents cannot reply to direct messages between their child and the teacher. They can only read them.



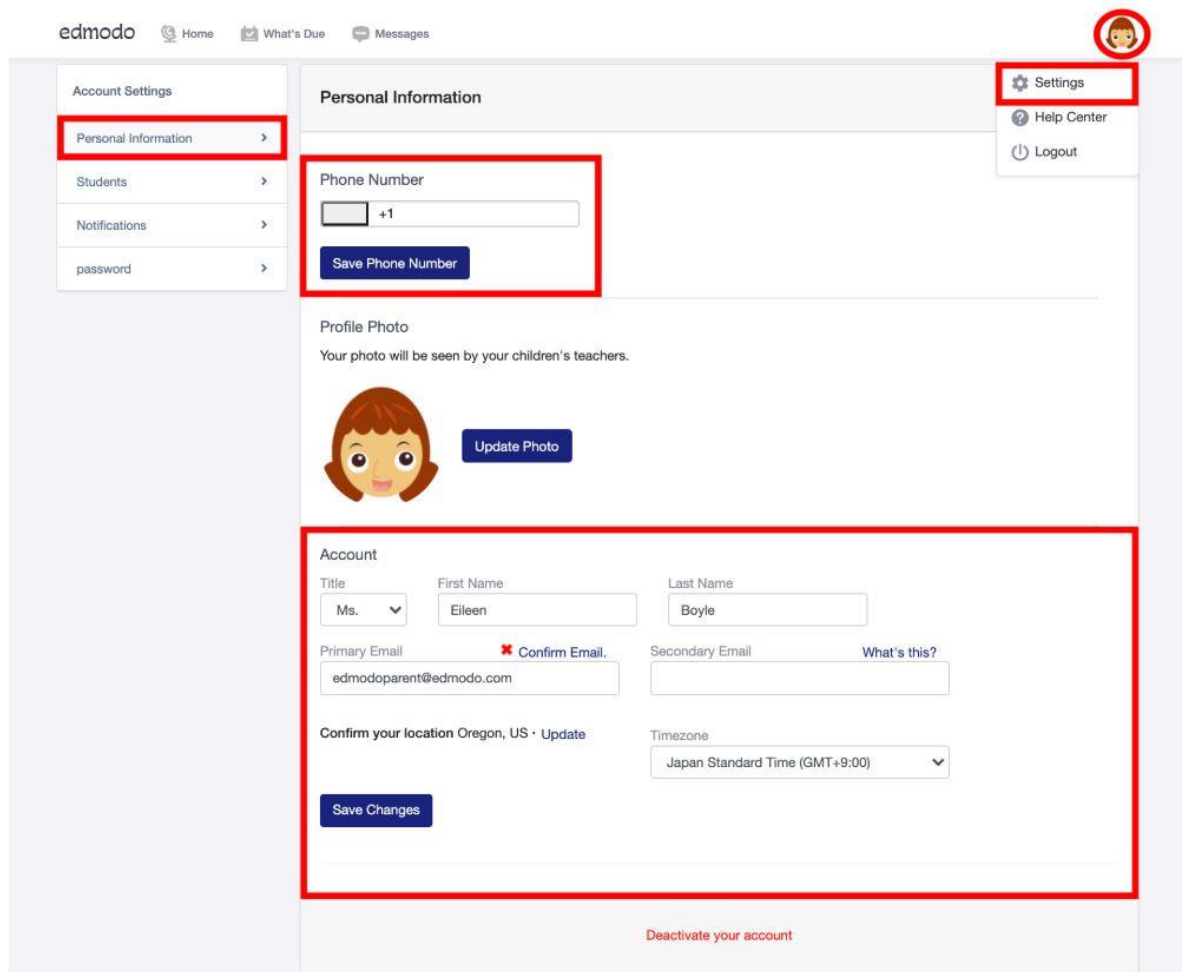
### 4. ACCOUNT SETTINGS

You can change an email address, a password, or even your notifications by adjusting your Account Settings:

- Click on the profile icon  in the right of your top toolbar.
- Click on **Settings**  in the dropdown menu.

#### 4.1 Personal Information Tab:

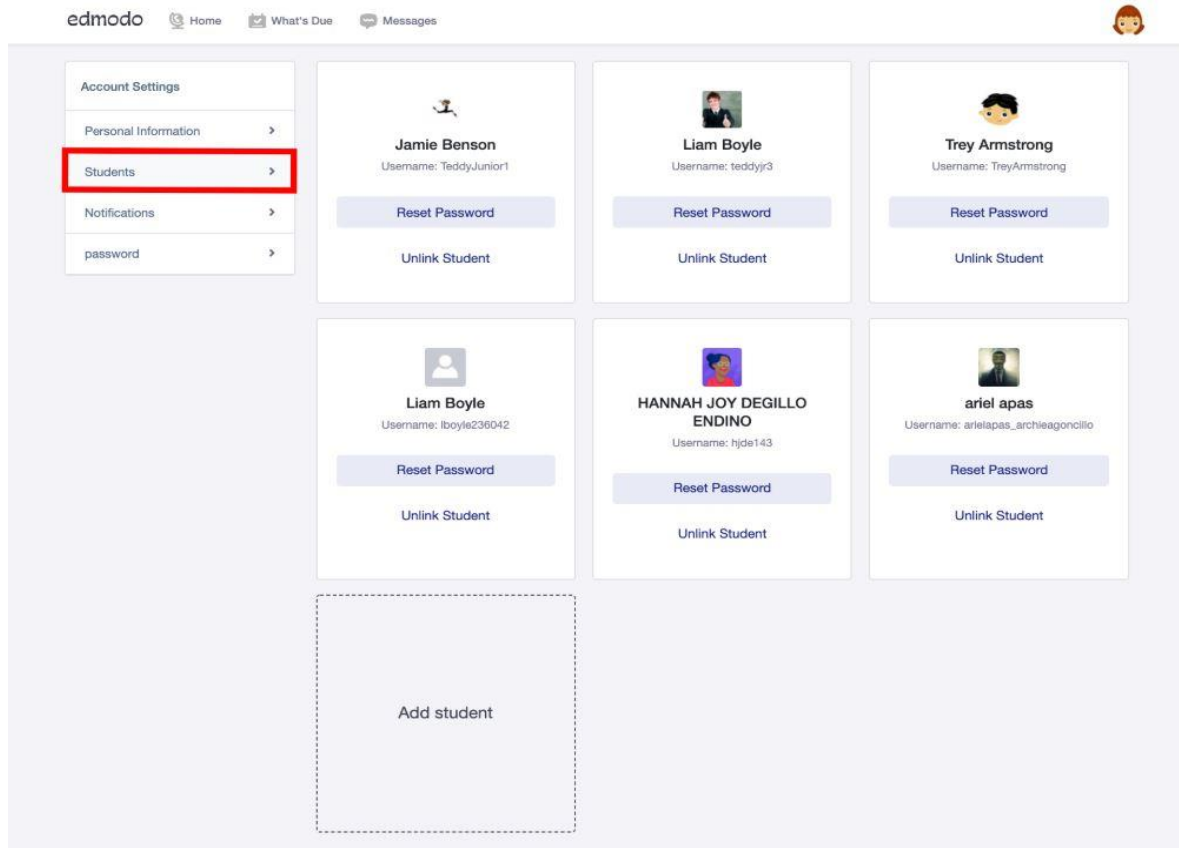
- Click the **Personal Information** tab in the left panel to edit your phone number, email address(es), first/last name, time zone, and country.



The screenshot shows the Edmodo user interface. At the top, there are navigation links: "edmodo", "Home", "What's Due", and "Messages". On the right, there is a user profile icon circled in red, and a settings menu with "Settings", "Help Center", and "Logout" options, also highlighted with a red box. On the left, a sidebar contains "Account Settings" with sub-items: "Personal Information" (highlighted with a red box), "Students", "Notifications", and "password". The main content area is titled "Personal Information". It features a "Phone Number" section with a text input field containing "+1" and a "Save Phone Number" button, both highlighted with a red box. Below this is a "Profile Photo" section with a cartoon avatar and an "Update Photo" button. The "Account" section, also highlighted with a red box, includes fields for "Title" (set to "Ms."), "First Name" (set to "Eileen"), and "Last Name" (set to "Boyle"). It also has "Primary Email" (edmodoparent@edmodo.com) and "Secondary Email" fields, with a "Confirm Email" link and a "What's this?" link. At the bottom of the account section, there is a "Confirm your location" field (set to "Oregon, US") and a "Timezone" dropdown menu (set to "Japan Standard Time (GMT+9:00)"). A "Save Changes" button is located at the bottom of the account section. At the very bottom of the page, there is a link that says "Deactivate your account".


#### 4.2 Students Tab:

- Click the **Students** tab to add or remove students from your account.
- To add a new student account, you will need the child's Parent code or Class Code which can be found in their Edmodo student account or from their teacher.

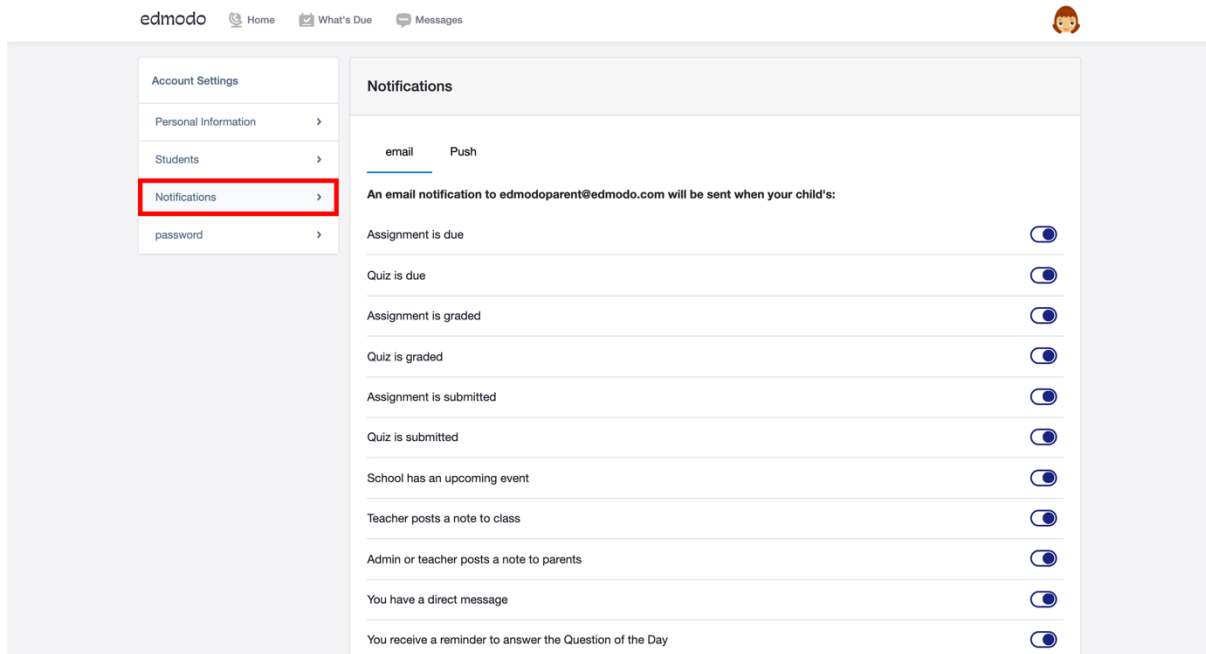


- To reset your child's password, click **Reset Password**.

#### 4.3 Notifications Tab:

- Click the **Notifications** tab to manage your notifications from Edmodo.
- Select the **Notification Type** you'd like to receive by sliding the toggle  next to each notification.

You must verify your email address before you can set up your notifications.



#### 4.4 Password Tab:

- Reset your personal password here.

For a Tutorial, Click [Here](#)